



OYAP Trust

Health and Safety Policy: Summary Statement of Policy

Introduction

Section 2(3) of the Health and Safety at Work Act 1974 requires a Company to prepare and, when appropriate revise, a written statement of general policy with regard to the health and safety of its employees and the organisation/arrangements in place for carrying out this policy and to bring it to the full attention of all employees.

General statement of policy

It is the policy of OYAP Trust to perform work in the safest practicable manner and to adhere to all the requirements of the Health and Safety at Work Act 1974 and all other relevant regulations and Codes of Practice.

The health and safety of employees and all those affected by our operation is the responsibility of OYAP Trust, implemented by the Trustees and their appointed representatives.

It is the duty of OYAP to do everything practicable to prevent injury and ill health and it is equally the duty of every employee to exercise personal responsibility for his/her own safety and that of others, including those in their direct supervision and care.

It is our policy to ensure that all artists, hirers of the venue, and contractors operate in such a way that does not put OYAP's employees, participants or members of the public at risk. OYAP will provide supervision, training and personal protection equipment.

The full health and safety policy is readily available for inspection by all employees, and is available:

- On request from the General Manager
- In the Health and Safety folder on the shared drive

As part of their induction new staff are given access to the full policy. If staff or volunteers have any concerns these can be raised directly with the General Manager.

Employees are assured that in the event of any conflict between the demands of artistic work and safety, they will receive support from OYAP if they reasonably choose the safety of employees and/or third parties as priority.

The Board of Trustees will receive and discuss health and safety reports at its meetings through a standing agenda item to monitor the policy with senior management.

OYAP Trust will ensure that advice and guidelines are provided to all persons who are accountable for the delivery and success of this policy.

*Reviewed and revised February 2020
Adopted by the Board on 05/06/2020*